

Monthly BWIS Meeting

July 1, 2019



Attendees:16

I. Call to order by: Amber Aponte at 12:10pm

II. Comments or questions regarding minutes from last meeting:

III. Report on BWIS activities:

a) Director of Membership:

- i. Membership numbers: No new members in June. We had 4 or 5 new members in May.
- ii. Treasurer's report: 7k allocated out of the 13k
 1. High School Career day hasn't hit the budget yet.
 - a. The bus/transportation cost was \$983.74.
 2. Estimated costs for Goldhaber Award are \$1429, \$500 for the reception food and beverages, and \$650 for the reception and supplies.
 3. There is a BSA lecture coming up, and there will be a few more speakers this fiscal year. We will need the standard coffee and refreshment order.
 4. Once we have the July statement from BSA, we can plan for spending in August and September.
 5. If we wanted to allocate this year's funds for an event in early October, we could ask to specifically accrue funds for that reception.
 6. We can spend money on USB sticks for new members.
 7. Monthly statements are uploaded to the BWIS network drive.
 8. Mengen is leaving BNL (she graduated yay!). She will return check books and credit card statements to BWIS.

b) Director of Programs

i. Past events:

1. Spring Networking Lunch:

- a. There was lots of positive feedback for this event, despite the time constraint.
- b. Beautiful words were said about Christina to whom the event was dedicated to.
- c. The four panel members touched on many interesting topics.
- d. Fortieth Anniversary booklets about BWIS were printed and were well received.
- e. In the future, we will consider making this event a 'workshop' so we can hold a longer time slot.

2. **June 27 Talk by Dr. Kathleen Amm**

- a. Kathleen A. had a positive experience as guest speaker and hopes she inspired students.
- b. The talk was recorded.
- c. It's really encouraging to have women at the Lab speak.
- d. B. Mueller will have Nancy Martin as a speaker for a workshop; perhaps we can host a reception with her.
 - i. 50% of the people she hired were female.
 - ii. Her final job was with Edison engineering.

ii. **Upcoming events**

1. **July 3rd Goldhaber:**

- a. The 2019 Scharff-Goldhaber Ceremony is this week, come and support us and congratulate this year's winner!
- b. The event is open to the public.
- c. The food order is fixed.
- d. Marc Andre has the frame, signature, and check.
- e. Shirley (Diversity & Inclusion) will seek additional monies to contribute towards the Award. So far, she has offered \$500 which BWIS gratefully accepted.
 - i. BWIS cannot ask Inclusion & Diversity for money as the council's funds are the wrong "bucket." They can not award money for prizes.

- ii. Marc Andre will emphasize the need for more money at the ceremony.
 - iii. Can we do a leadership auction? Can we fundraise?
 - 1. We need to be careful about calling it fundraising. Kathy can look into making sure we use correct language.
 - 2. AAAG calls their lunch a fundraiser.
 - f. We can use the money budgeted for the special case in which we need to pay additional money for tax forms for a winner without a social security number.
 - i. Do we need to vote to use these funds towards to award?
 - 1. No probably not, it has already been allocated.
 - g. We want to keep the pressure on to continue to present the winner with a total of 2k.
 - 2. **August 1st:** Pamela McCauley will speak.
 - 3. **August 20th:** Sophie Scott will speak.
 - iii. **Work Life balance update:** Hasn't met since December.
 - 1. We will bring this up at the quarterly meeting with Doon.

IV. Open Issues:

a) Call for proposals from NPP

- i. Aleida's student and Vivian's workshop both got funded.
- ii. We should look into sponsoring members to attend STEM conferences.
 - 1. Lots of people do recruiting there, and if BNL is looking to hire this could be a positive endeavor.

b) **Firoza is securing a new workshop.** HR will sponsor half of the workshop on behalf of BWIS (Leadership Development with Jaime Lee)

- i. Looks like it will be a half day program open to anyone in BNL sometime in September.
- ii. Amber will follow up to set up for advertising.

- c) **Summer Camp Science Fair** will be held in mid-August all are welcome to attend.
- d) **FY2020 BWIS board elections:**
 - i. No elections today
 - ii. Positions will open up to the rest of BWIS; Amber will send out a message.
 - iii. Marc Andre wants an assistant.
 - iv. Kashmira will be out December to March. Prerana can act as social media officer in the meantime.
 - v. Elections will be held in August.
- e) **Please give us feedback** about whether the CFN users meeting was a good venue for the Chasman scholarship winners.
 - i. Did the winners get enough spotlight?
 - ii. Was it rushed?
- f) Where is our coffee for this meeting?
 - i. It was noted that Metz Cafeteria Service is leaving after Summer Sundays.

V. Action Items:

- a) Amber will ask Doon about the status of the Work Life Balance Committee at the next quarterly meeting.
- b) Amber will follow up with Firoza and HR to promote September leadership workshop.
- c) Amber will send out call to all BWIS Members to run for Board Membership positions.